

VOLUNTEER APPLICATION

Name _____
Last First Middle Initial

Address _____
Number & street City State Zip code

Social Security # _____ Phone # _____ E-Mail _____

Are you over 18 years old? ___Yes ___No

Have you ever been convicted of a crime? ___Yes ___No

If yes, explain: _____

Education:

1. High School: Number of years completed (*circle one*) 1 2 3 4 Diploma: ___Yes ___No
G.E.D.: ___Yes___No

School name _____

2. College and/or Vocational School: Number of years completed (*circle one*) 1 2 3 4 5 6 7

School(s) _____

Degrees earned _____ Dates _____

Describe other training or degrees

Previous Volunteer Experience: List the most recent volunteer experience first.

Organization:

Date of volunteer service: From _____ **To** _____

Address _____

Position/Duties

Telephone _____

Supervisor name _____

Organization:

Date of volunteer service: From _____ **To** _____

Address _____

Position/Duties

Telephone _____

Supervisor name _____

Employment History: List most recent employment first.

Employer _____

Date of employment: From _____ **To** _____

Address _____

Position/Duties

Telephone _____

Supervisor name _____

Employer _____

Date of employment: From _____ To _____

Address _____

Position/Duties _____

Telephone _____

Supervisor name _____

Additional Information:

1. What is your reason for seeking to volunteer here?

2. Do you consider yourself a Christian? ___ Yes ___ No

If yes, how long have you been a Christian? _____

3. As a Christian, what is the basis of your salvation?

4. Please provide the following information concerning your local church.

Church name _____ Denomination _____

Address _____

Pastor's name _____ Phone _____

Positions in which you have served _____

5. This organization is a Christian pro-life ministry. We believe that our faith in Jesus Christ empowers us, enables us, and motivates us to provide pregnancy services in this community. Please write a brief statement about how your faith would affect your volunteer work at this center.

6. What special skills, talents, gifts, or personality traits would you bring to this ministry?

7. Have you ever counseled a woman who was considering an abortion? Yes No

(Explanation) _____

8. Have you had any traumatic experiences relating to abortion? Yes No

(Explanation) _____

9. Have you ever known a single pregnant woman? Yes No

(Explanation) _____

10. Under what circumstances would you consider abortion as an alternative for a woman with an unplanned pregnancy?

_____ Never an option

_____ In cases of rape or incest

_____ In cases where the mother's life was in extreme peril

_____ In cases of extreme psychological distress

_____ Other (specify)

11. Please list any books, films, or other material that you have read or viewed that relate to abortion, pregnancy, or alternatives to abortion.

12. How would you rate yourself in the following areas?

- a. Knowledge of abortion methods excellent__ good__ fair__ poor__
- b. Knowledge of current laws concerning abortion excellent__ good__ fair__ poor__
- c. Knowledge of what the Bible teaches about abortion excellent__ good__ fair__ poor__

13. Are you currently or have you ever been involved in seeking to adopt a child? ___ Yes ___ No

(Explanation)_____

14. What do you consider to be your possible areas of weakness?

15. Are there any particular personality types with whom you have difficulty working?

References:

Please list persons who are not related to you and who have known you for at least two years, including your pastor.

Name	Address	Phone #	Years acquainted	Relationship
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____

APPLICANT'S CERTIFICATION AND **AGREEMENT**

I certify that the facts set forth in this volunteer application are true and complete to the best of my knowledge, and I authorize the pregnancy center to verify their accuracy and to obtain reference information concerning my character and capabilities. I release the pregnancy center and any person or entity providing such reference information from any and all liability relating to the provision of such information or relating to any decisions made based upon such information. I give permission to the center to conduct a criminal background check to the extent that my volunteer duties may involve direct interaction with minors. If I become a volunteer at the pregnancy center, I agree to fully adhere to its policies and rules, including those rules relating to maintaining client confidentiality. I recognize that, as a volunteer, I will serve in a different role than the employees of the pregnancy center, and I am not seeking, nor expecting to receive, any compensation or other benefits in return for any volunteer services which I may provide for this ministry.

I further certify that I have read and that I am in full agreement with the pregnancy center's Statement of Faith and Statement of Principle.

Signature of applicant_____

Date_____

VOLUNTEER REFERENCE REQUEST

Reference for _____

The above-named person has submitted an application to volunteer for the pregnancy center. The applicant has authorized us to conduct a reference check. A volunteer provides support to women facing unplanned pregnancies.

Some of the qualities sought in a volunteer are:

1. A genuine commitment to Jesus Christ as Savior and Lord of their lives
2. A dependable, responsible attitude; a willingness to give of themselves to the women with whom they work
3. A steadfast and faithful confidence in the Word of God and an ability to communicate its truth

We have asked each applicant to supply us with two references—one from their pastor and one from a person who knows them well. Please answer the questions below and write a short paragraph describing the applicant with particular emphasis on the qualities outlined above.

How long have you known the applicant? _____

What is your relationship to the applicant? (e.g., pastor, relative, friend) _____

How would you rate the applicant regarding:

	<u>Below average</u>	<u>Average</u>	<u>Above average</u>
<u>Dependability</u>			
<u>Spiritual maturity</u>			
<u>Communication skills</u>			
<u>Cooperation</u>			
<u>Compassion/Mercy</u>			

<u>Submission to authority</u>			
<u>Initiative</u>			

Please briefly describe applicant and your relationship with applicant:

Your name (please print) _____

Daytime phone number _____

Signature _____

Please mail the completed form to PO Box 759 Park Rapids MN 56470

Pregnancy Resource Center of the Park Rapids Area

MISSION STATEMENT

The mission of the pregnancy resource center is to affirm the value of human life by providing a network of care to those experiencing pregnancy-related crises and by compassionately presenting biblical truth resulting in changed lives to the glory of God.

VISION STATEMENT

It is the purpose of this Pregnancy Resource Center to provide support and resources necessary to help those who find themselves in an unplanned pregnancy bring those pregnancies to full term.

An awareness of the emotional, physical and practical needs of those involved in an unplanned pregnancy is fundamental in meeting those needs, including post-abortion syndrome. To achieve this end, the PRC will have adequately trained peer counselors who believe that the sanctity of all human life exists from conception to natural death. The peer counselors will share the gospel as the Holy Spirit leads. The PRC will not refer or recommend contraceptive information; but will teach the biblical principles for abstinence for the unwed. The PRC recognizes the importance of adoption as a possibility in meeting the needs of the child and natural mother in some situations, and will provide information and assistance with adoption referrals. The PRC will provide counseling and study of the Bible for post-abortive women

STATEMENT OF FAITH

- 1. We believe the Bible to be the inspired, infallible, authoritative Word of God.**
- 2. We believe that there is one God, eternally existent in three persons: Father, Son and Holy Spirit.**
- 3. We believe in the deity of our Lord Jesus Christ, in His virgin birth, in His vicarious and atoning death through His shed blood, in His bodily resurrection, in His ascension to the right hand of the Father, and in His personal return in power and glory.**
- 4. We believe that for the forgiveness of sin and the salvation of sinful man, regeneration by the Holy Spirit is absolutely essential, and that this salvation is received through the faith in Jesus Christ as Savior and Lord.**
- 5. We believe in the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a godly life and to perform good works.**
- 6. We believe in the resurrection of the saved and the lost, those that are saved to eternal life and those that are lost to eternal damnation.**

7. We believe in the spiritual unity of believers in our Lord Jesus Christ.

8. We believe that all human life is a gift of God, made in His image, and begins at the moment of conception.

STATEMENT OF PRINCIPLE

1. The Pregnancy Resource Center is an outreach ministry of Jesus Christ through His church. Therefore, the Pregnancy Resource Center, embodied in its volunteers, is committed to presenting the gospel of our Lord to women with unplanned pregnancies--both in word and in deed. Commensurate with this purpose, those who labor as Pregnancy Resource Center board members, directors, and volunteers are expected to know Christ as their Savior and Lord.

2. The Pregnancy Resource Center is committed to providing its clients with accurate and complete information about both prenatal development and abortion.

3. The Pregnancy Resource Center is committed to integrity in dealing with clients, earning their trust, and providing promised information and services. The Pregnancy Resource Center denounces any form of deception in its corporate advertising or individual conversations with its clients.

4. The Pregnancy Resource Center is committed to assisting women to carry to term by providing emotional support and practical assistance. Through the provision of God's people and the community at large, women may face the future with hope, and plan constructively for themselves and their babies.

5. The Pregnancy Resource Center does not discriminate in providing services because of race, creed, color, national origin, age, or marital status of its clients.

6. The Pregnancy Resource Center does not recommend, provide, or refer for abortion or abortifacients.

7. The Pregnancy Resource Center offers assistance free of charge at all times.

8. The Pregnancy Resource Center is committed to creating awareness within the local community of the needs of pregnant women, and of the fact that abortion only compounds human need rather than resolving it.

9. The Pregnancy Resource Center does not recommend, provide, or refer single women for contraceptives. (Married women seeking contraceptive information should be urged to seek counsel, along with their husbands, from their pastor and physician.)

10. The Pregnancy Resource Center recognizes the validity of adoption as one alternative to abortion, but is not biased toward adoption when compared to the other life-saving alternatives. Centers are independent of adoption agencies, relating to them in the same manner as to other helpful referral sources. The Pregnancy Resource Center receives no payment of any kind from these agencies, does not enter into contractual relationships with them, and does not share combined office space. Adoption agencies are not established under the auspices of the center. The

Pregnancy Resource Center neither initiates nor facilitates independent adoptions, though they may refer for independent adoptions in states where it is legal.

**Pregnancy Resource Center
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PO Box 759 Park Rapids MN 56470

VOLUNTEER PLEDGE

Recognizing that the pregnancy center is a Christian ministry, I openly acknowledge my personal faith in Jesus Christ as my Lord and Savior. I have read the Statement of Faith and am in complete agreement with all statements in it.

I believe in the sanctity of human life as taught in the Bible and, therefore, reject abortion as an acceptable option for any woman facing a crisis pregnancy, except to save the life of the mother in some cases (e.g. tubal pregnancy).

I believe in chastity outside of marriage and in the sanctity of marriage between a man and a woman as taught in the Bible. Therefore, I commit to a lifestyle of sexual purity.

I agree to be faithful in church attendance and participation, as a member of the body of Christ.

I accept the responsibility to act as an advocate on behalf of the women under my care; to give accurate information, emotional support, and spiritual guidance. I will keep all information on center clients in the strictest confidence, in accordance with center policies. I will consistently uphold the center's policies relating to confidentiality, even after I am no longer a volunteer.

Understanding the vital role volunteers play in the work of the center, I commit myself to faithfully serve _____ hours per week on a regular basis. Additionally, I agree to attend volunteer staff meetings and in-service training sessions. I have agreed to enter into my role as a volunteer without any expectation of receiving any compensation for the services I may perform.

I have read, understand, and agree with the center Statement of Principle and will at all times uphold it, as well as all policies and procedures established by the Board of Directors and Executive Director.

Volunteer signature

Date

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Background Check Permission Form

The Board of the Park Rapids Pregnancy Resource Center has decided that it is important for us to do background checks on all of our staff and volunteers. Even though many of our volunteers do not have any direct contact with our clients, it is better policy to treat everyone the same. Most insurance companies who insure non-profit organizations now require this for those involved. Therefore, we are asking for your permission to do a criminal background check on you. Please complete the following form and return it to the PRC at your earliest convenience. The results from these background checks will be filed in a locked cabinet. If you have questions about the results we will contact you privately, otherwise we will just place the results on file. Thank you.

Name (print): _____

Address: _____

Phone: _____

Social Security Number: _____

Birth Date: _____

Signature: _____

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Pregnancy resource Center

COMMITMENT OF CARE & COMPETENCE

1. Clients are served without regard to age, race, income, nationality, religious affiliation, disability, or other arbitrary circumstances.
2. Clients are treated with kindness, compassion, and in a caring manner.
3. Clients always receive honest and open answers
4. Client pregnancy tests are distributed and administered in accordance with all applicable laws.
5. Client's information is held in strict and absolute confidence. Releases and permissions are obtained appropriately. Client information is only disclosed as required by law and when necessary to protect the client or others against imminent harm.
6. Clients receive accurate information about pregnancy, fetal development, lifestyle issues, and related concerns.
7. We do not offer, recommend or refer abortions or abortifacients, but are committed to offering accurate information about abortions, procedures, and risks.
8. All our advertising and communications are truthful and honest and accurately describe the services we offer.
9. We provide a safe environment by screening all volunteers and staff interacting with clients.
10. We are governed by a board of directors and operate in accordance with our articles of incorporations, bylaws, and stated purpose and mission.
11. We comply with applicable legal and regulatory requirements regarding employment, fundraising, financial management, taxation, and public disclosure, including the filing of all applicable government reports in a timely manner.

12. Medical services are provided in accordance with all applicable laws, and in accordance with pertinent medical standards, under the supervision and direction of a licensed physician.

13. All of our staff, board members, and volunteers receive appropriate training to uphold these standards.

GUIDELINES FOR WORKING WITH THE PRC

Primary Goal of the PREGNANCY RESOURCE CENTER:

To bring the good news of Jesus Christ in both word and action to the people we meet.

Things to Remember:

1. We are worshiping and serving Jesus Christ. He will enable us to minister to those who come to the center. Volunteers must be continually in prayer, studying the Word and in fellowship in a local church.
2. God is as interested in transforming volunteers' lives through the work of the center as he is in the salvation and transformation of the women and men who come to the center.
3. While we count the number of clients who visit and/or the number of clients who do or do not have abortions, this must not become the basis of the center's definition of success.
4. God is teaching us through all the circumstances of daily operation and outreach as well as serving on the board and in committees. The "hands-on" part of the ministry is not the only area God will use for transformation. Being faithful when there are no clients; finishing up office work, sorting clothes, etc. are tests of commitment.
5. God may use the center to rework priorities in your life, test and strengthen you and reshape your relationships.
6. Take the temperature of your home life often. No ministry is more important than your family, maintain open communication as your involvement develops. Be realistic with your time commitment before the Lord.
7. Ministries grow and change. Be flexible and open to God's leading at all times.
8. Do not compare the progress of your development as a board member/volunteer with other volunteers. You have a unique set of gifts that God will strengthen and refine as he transforms all things by his grace.

Volunteer Positions at the Pregnancy Resource Center

TEACHER/EDUCATOR

Responsibilities include

- Crisis counseling and presenting options
- Healthy relationships
- Incentive program-infant care, parenting and life skills
- Bible study

Requirements

- 24 hr. volunteer training with additional on the job training
- Time commitment of 4 hours per week

ABORTION RECOVERY FACILITATOR

Responsibilities

- Lead Forgiven and Set Free Bible study (10 weeks)

Requirements

- 24-hour volunteer training plus on the job training

ABSTINENCE COMMITTEE CHAIR

Responsibilities

- Schedule and lead committee meetings
- Aggressively recruit committee members and speakers

ABSTINENCE PROGRAM COORDINATOR

Responsibilities

- Attend committee meetings
- Contacts schools and other youth groups to schedule speaker presentations
- Completes follow-up paperwork regarding the presentations

ABSTINENCE SPEAKER

Responsibilities

- Present the message of prevention and sexual purity to youth
- Attend committee meetings

Requirements

- Completes Abstinence Speaker training

ABSTINENCE COMMITTEE MEMBER

Responsibilities

- Attend committee meetings
- Give input and help where needed

BABY BOUTIQUE VOLUNTEER

Responsibilities

- Organizing and cleaning clothing/items for clients and babies.

CHURCH LIAISON:

Responsibilities include:

- Promoting PRC events and fundraisers in your church (with your Pastor's permission)

While completing the entire 24-hour training is not a requirement, completing a 6-hour portion of it would give greater understanding of the PRC ministry as a whole.

NEWSLETTER/ WEBSITE SUPPORT

- Help to write newsletter
- Help to keep websites and other media current.

PRC BOARD MEMBER

Meet monthly with the Board to give general direction to the ministry

Be actively involved in promoting PRC to those around you

Contribute ideas for successful fundraising, we rely upon community funding

Be willing and able to work with board member, staff, and other volunteers at various fundraising events

Help ensure the PRC remains on mission and striving towards agreed-upon goals